

Notice of Meeting

Council Overview & Scrutiny Committee



Date & time
Wednesday, 13
March 2013
at 10.00 am

Place
Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact
Bryan Searle or Andrew
Spragg
Room 122, County Hall
Tel 020 8541 9019 or 020
8213 2673

Chief Executive
David McNulty

bryans@surreycc.gov.uk or
andrew.spragg@surreycc.gov.uk

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9068, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email bryans@surreycc.gov.uk or andrew.spragg@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Bryan Searle or Andrew Spragg on 020 8541 9019 or 020 8213 2673.

Members

Mr Mel Few (Chairman), Mr David Harmer (Vice-Chairman), Mr Mark Brett-Warburton, Mr Stephen Cooksey, Mr Steve Cosser, Mrs Clare Curran, Mr Eber A Kington, Dr Zully Grant-Duff, Mrs Sally Ann B Marks, Mr Steve Renshaw, Mr Nick Skellett CBE, Mr Chris Townsend, Mrs Denise Turner-Stewart, Mr Richard Walsh and Mrs Hazel Watson

Ex Officio Members:

Mrs Lavinia Sealy (Chairman of the County Council) and Mr David Munro (Vice Chairman of the County Council)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

Performance, finance and risk monitoring for all Council services	HR and Organisational Development
Budget strategy/Financial Management	IMT
Improvement Programme, Productivity and Efficiency	Procurement
Equalities and Diversity	Other support functions
Corporate Performance Management	Risk Management
Corporate and Community Planning	Europe
Property	Communications
Contingency Planning	Public Value Review programme and process

PART 1 IN PUBLIC

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING: 1 FEBRUARY 2013 & 13 FEBRUARY 2013

(Pages 1
- 26)

To agree the minutes as a true record of the meetings.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (7 March 2013).
2. The deadline for public questions is seven days before the meeting (6 March 2013).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

No issues were referred to Cabinet at the last meeting, so there are no responses to report.

6 RECOMMENDATION TRACKER

(Pages
27 - 30)

The Committee is asked to monitor progress on the implementation of recommendations from previous meetings.

- 7 FORWARD WORK PROGRAMME** (Pages 31 - 42)
- The Committee is asked to review its Forward Work Programme and Task Group Tracker, which are attached.
- 8 FOLLOW UP OF TASK GROUP REPORT ON THE MANAGEMENT OF VACANCIES** (Pages 43 - 46)
- Purpose of the report:** Scrutiny of Services
- To provide an update following the recommendations made by the Council Overview & Scrutiny Committee at its meeting on 1 February 2013 regarding the management of vacancies.
- 9 BUDGET MONITORING** (Pages 47 - 74)
- Purpose of the report:** Scrutiny of Services and Budgets
- This report presents the revenue and capital budget monitoring up-date for January 2013 with projected year-end outturn.
- 9a DETAILED SERVICE BUDGETS 2013/14** To follow
- 10 INTERNAL AUDIT REPORTS** (Pages 75 - 82)
- Purpose of the report:** Scrutiny of Services
- The purpose of this report is to inform Members of the Internal Audit reports that have been completed since the last report to this Committee in February 2013.
- 11 PROCUREMENT PARTNERSHIP WITH EAST SUSSEX COUNTY COUNCIL** (Pages 83 - 88)
- Purpose of report:** Scrutiny of Services
- The purpose of this report is to provide an update of progress to date in establishing and operating the Procurement Partnership between Surrey County Council and East Sussex County Council.
- 12 SUPPORT FOR ECONOMIC GROWTH** (Pages 89 - 104)
- Purpose of the report:** Policy Development and Review
- To provide the Committee with details of the paper 'Supporting Economic Growth'. This was considered by the Cabinet at their meeting on 26 February 2013.

- 13 PROPERTY SERVICES: STRATEGIC ASSET MANAGEMENT PLAN** (Pages 105 - 114)
Purpose of the report: Scrutiny of Services
To provide the Committee with details of the proposed Strategic Asset Management Plan for Property Services.

14 EXCLUSION OF THE PUBLIC

Recommendation: That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART 2 IN PRIVATE

- 15 PROPERTY SERVICES: STRATEGIC ASSET MANAGEMENT PLAN** (Pages 115 - 148)
This information is intended to accompany Item 13 on the agenda.

Confidential: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

16 PUBLICITY FOR PART TWO ITEMS

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

Confidential: Not for publication under Paragraph

17 DATE OF NEXT MEETING

The next meeting of the Committee will be held at 10am on 17 April 2013.

David McNulty
Chief Executive
Published: 05 March 2013

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- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the discussion

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